



ASIAN OPEN FIGURE SKATING TROPHY 2016

**August 4-7, 2016
Manila, Philippines
SM Skating Rink, Mall of Asia**

Announcement / Invitation

**An International Competition
For Senior Men, Ladies, and Pairs
Junior Men and Ladies,
Advance Novice, Boys and Girls,
Novice A and B, Boys and Girls**

Recognized by



International Skating Union

Authorized by



Asian Skating Union

Organized by



Philippine Skating Union

1. General

The 2016 Asian Open Figure Skating Trophy will be conducted in accordance with the ISU constitution and general regulations 2016, the ISU Special Regulations and Technical Rules Single and Pair skating 2016, all relevant ISU Communications.

Participation is open to all Competitors who belong to an ISU member, and qualify with regards to eligibility according to Rule 102, provided their age falls within the limits specified in rule 108, paragraph 2.b) for seniors and paragraph 2.c) for juniors. For the Novice competition we refer to the latest ISU Communication on this matter.

Furthermore all participants must meet the participation, citizenship and residency requirements of Rule 109, paragraphs 1 through 5 and ISU communication 1420 or any update of this communication. All competitors must be entered by their respective Member Federation.

2. Technical Data

Venue:

SM Skating Rink Mall of Asia
Beside Mall of Asia Arena, Mall of Asia Complex, Pasay City
(Indoor heated ice rink with surface of 60 x 30m)

Categories:

Senior Men, Ladies, and Pairs

According to the latest ISU regulations and communications

Junior Men and Ladies

According to the latest ISU regulations and communications

Advanced Novice Boys and Girls

According to the latest ISU regulations and communications

Basic Novice A Boys and Girls

According to the latest ISU regulations and communications

Basic Novice B Boys and Girls

According to the latest ISU regulations and communications

3. Entries and Entry Fee

Each ISU Member has the right to enter up to 2 competitors for each category in the Asian Open Figure Skating Trophy 2016.

Each ISU member has the right to nominate up to 2 judges who must be an international or ISU judge in the relevant ISU Communications.

Should there be too many judges nominated, the Organizing Committee and ASU Technical Committee reserve the right to draw for the composition of panels beforehand and inform those judges who are not drawn for service.

Entries Deadline:

Preliminary Entry Form with numbers: **June 25th 2016**

Final Entries with names: **July 9th, 2016**

Above entries form must be submitted by the ISU Member concerned to the Organizing Committee by letter, fax, or e-mail to:

Philippine Skating Union
SM Megamall, J. Vargas corner EDSA
Wack Wack Village, Mandaluyong City
Philippines
Tel no. (632) 631 56 70
E-mail: mvveguillas@gmail.com

Competitors and Officials must submit, together with the entry forms, the "Declaration" and "Program Content Sheet" (for competitors only). It is not allowed to hand over the program Content Sheet directly to the acting officials.

Entry Fee:

Single: US \$100 per competitor each category.

Pairs: US \$150 per couple.

The entry fee must be made before **July 20, 2016** at the following bank account:

Account Name	Philippine Skating Union, Inc
Account Number	101500045169
Bank/Branch	BDO Unibank Inc.
Bank Address	SM Corp Offices Branch, Bldg D, 104 JW Diokno Blvd, Mall of Asia Complex Pasay City, Philippines
Swift Code	BNORPHMM

with the names of the skaters as communication.

4. EXPENSES

The Organizing committee will provide and cover the expenses for accommodation and meals for the Judges and referees, the Technical Controller, the Technical Specialists and the Data & Replay Operators once the nomination has been officially accepted. The Organizing Committee will cover the abovementioned expenses beginning from dinner on **August 3, 2016** until breakfast on **August 8, 2016**. If any longer period is agreed upon with the Organizing Committee, the period of coverage could be extended.

The Organizing Committee will cover the travel expenses (economy class) for the Referees, the Technical Controller, the Technical Specialist and the Data & Replay Operators. All expenses incurred by any competitor or any officials of each participating ISU member will be the responsibility of the individual and must be paid upon departure.

5. ARRIVAL OF PARTICIPANTS

All Referee, Technical Controllers, judges, the Technical Specialists, all other Event Officials, Competitors, Team Leaders, Team Officials are requested to announce as soon as possible but not later than **July 9, 2016** to the Organizing committee, by the enclosed forms, the names of the airlines, flight numbers, dates and times of arrival at Ninoy Aquino International Airport not later than **August 3, 2016**. The teams (Competitors, Team Leaders and Federation Officials) will have priority to the transportation. Coaches, Medical Staff and Team Chaperones will be allowed to use the transportation if space is available.

6. VISA

For Visa Issue or Visa Application, please contact Department of foreign Affairs, Manila Philippines at the following link:

www.dfa.gov.ph

7. OFFICIAL HOTEL

Golden Phoenix Hotel Manila

Address: Oceanaire Bldg., CBP D. Macapagal, Sunrise Dr, Pasay, 1300 Metro Manila

Contact Person: Madz Roño

Office number: (+632) 6832888

Cellphone number: (+63) 09178179580

Email: sm.goldenphoenixhotels@gmail.com

Edward Jean Louis L. Cura

Office number: (+632) 6832888

Cellphone number: (+63) 09163018939

Email: smc.goldenphoenixhotels@gmail.com

Important Reminder:

1. Due to the limited number of rooms, the hotel reservation service will be provided based on the First-come-first-served principle, a pre-payment of 50% total hotel fee should be deposited to the Hotel before **Saturday, July 23, 2016**, otherwise the requested hotel room cannot be guaranteed. All teams can make the hotel reservation by themselves.
2. Hotel reservation for all participating teams must be made through the Official Hotel, form must be sent to the OC not later than **July 11, 2016**.
3. Please be aware that the airport pick-up service (for both arrival & departure) will be coordinated and transacted directly with the hotel.
4. There will be an additional transportation cost, if requested by the above mention participating teams.

8. ACCREDITATION

The official accreditation will be made at the Mall of Asia International Ice Rink. All the competitors and judges will be required to present their passports (and clearance certificate if passport is not the same as the member entering the competitor). Accreditation will not be issued without presentation of a valid passport.

9. PRACTICE

Official practices for the competitors begin on **August 4, 2016**. The detailed schedule will be issued at the time of accreditation. According to ISU Regulations.

10. DRAWS

The draws for the order of the first segment of each category will be held individually per category at the Opening Draws on **August 4, 2016**. The place and time will be provided at the accreditation. No immediate draw will be held after the first segment of each category. The starting order for the second segment (not valid for Basic Novice) will be in reverse order of the first segment result. In the case of any ties, there will be a draw to determine who skate first.

11. MUSIC

All competitors shall furnish their competition music with excellent quality in CD format. The Music covers/discs must show the exact running time of the music (not skating time), which shall be certified by the competitor and by the coach at the time of the accreditation. Each program (short/free) must be recorded on one track respectively on a separate disc. Competitors must provide a back-up CD for each program.

The titles, composers and orchestras of the music for the Short Program and Free Skating, must be listed for each competitor on the official Music Form and attached to the official Entry form. If music information is not complete or CDs not provided, accreditation will not be given.

12. INSURANCE / LIABILITY

In accordance with the ISU Rule 119, it is the sole obligation of each skater participating in this event, to provide medical and accident insurance for themselves. Such insurance must assure full medical attendance and also the return to home country by air transport or by other expeditious means of the ill or injured person. The Organizing Committee assumes no responsibilities for or liability with respect to bodily or personal injury or property damage incurred by Competitors, Officials and other participants.

13. INFORMATION

For further information, please contact:

ORGANIZING COMMITTEE- ASIAN OPEN FIGURE SKATING TROPHY 2016

Philippine Skating Union
SM Megamall, J. Vargas corner EDSA
Wack Wack Village, Mandaluyong City
Philippines
Tel no. (632) 631 56 70
E-mail : mvveguillas@gmail.com

14. PROVISIONAL EVENT SCHEDULE (SUBJECT TO CHANGE)

August 03, 2016

Unofficial Practice (available for purchase)

August 04, 2016

7:30 – 13:00	Official Practice
10:00 – 13:00	ASU Annual Meeting and Lunch organized by PhSU
13:00	Opening Draws
14:00 - 14:45	Opening Ceremony
14:00 - 15:00	Judges Draw and Meeting, Referees and Technical Controllers Meeting, Technical Panel Meeting
15:30	Competitions

August 05, 2016 (Friday)

07:30 – 13:30	Official Practice
14:00	Competitions
19:00	Welcome Reception of the 2016 AOFST

August 06, 2016 (Saturday)

07:30 – 13:30	Official Practice
14:00 Onwards	Competitions

August 07, 2016 (Sunday)

08:30 – 13:130	Official Practice
14:00 Onwards	Competitions
17:00	Awarding
17:45	Round Table Discussion

Please Note:

This schedule is subject to changes and will be updated in accordance with final number of entries.